

Minutes of Newcap, Inc. Board of Directors  
January 10, 2019  
Oconto County Courthouse – Rooms 1003/1004

- 1) Call to order: – at 12:20pm
- 2) Roll call: take by Lisa Klitzman

**Present:** Berg, Brock, Cozier, DeWitt, Dillinger, Hoppe, Polarek, Sauve, Thompson, Van Pembrook & Withers

**Excused:** Feller Gottard, Hoslet & Johnson

**Absent:** Genrich & McKenzie

- 3) Recite *Community Action Promise*
- 4) Discussion & Approval of agenda: removed 9 a), Added 9 c) resolution of sale for 604 N Main St.. and added 9.5 CEO Report. Motion made to approve the agenda by Berg. Second by Hoppe. Carried
- 5) Approval of Minutes from 10/11/18 meeting: Motion made to approve the minutes by Brock. Second by Hoppe. Carried
- 6) Personnel Committee
  - a) Report out from 12/13/18 meeting
- 7) Governance and Nominating Committee
  - a) Amendment of by-laws based on CAPLAW recommendations: Motion made to amend the by-law by Dewitt. Second by Van Pembrook. Carried
  - b) Board Policy on CEO evaluation process: Motion made to approve CEO evaluation process by Van Pembrook. Second by Berg. Carried
  - c) Board Policy on Board member orientation: Motion made to approve Consent agenda policy by Van Pembrook. Second by Berg. Carried
  - d) Board Policy on Consent agenda: Motion made to approve Board Member Orientation policy by Hoppe. Second by Thompson. Carried
- 8) Planning and Evaluation Committee
  - a) Report on 2019 Planning Process & Timeline

9) Finance

- a) Contracts since 10/1/18 – no new contracts to review
- b) Resolution of Sale of 604 N Main St., Oconto Falls for \$625K, less closing costs. Motion made to approve the sale of 604 N Main St., by Berg. Second by Hoppe. Carried

10) CEO Report: Cheryl Detrick

- a) Positive cash flow and the Title X Grant
- b) Crandon Staffing, NWTC opportunity for CHS
- c) May 4<sup>th</sup> for Hike for Hunger

11) Meeting Schedule

Thursday February 14, 2019: 10:00 Board & Governance

11:00 Personnel

11:30 Lunch

12:00 Board Meeting

Thursday April 11, 2019 Board Meeting

Thursday June 13, 2019 Board Meeting @ Tundra Lodge in Green Bay from 9:00am –  
2:30pm

Thursday August 8, 2019 Board Meeting

Thursday October 10, 2019 Board Meeting

Thursday December 12, 2019 Board Meeting

12) Adjourn: 2:05pm