Minutes of Newcap, Inc. Board of Directors

April 12, 2018 – 12:00 p.m.

Oconto City Hall – Multi-purpose Room, 1210 Main Street, Oconto, WI

1. **SCREENING OF “BEYOND THESE HILLS”**
2. **CALL TO ORDER:** Meeting called to order at 12:04 p.m. by Chairperson Sandy Polarek.
3. **ROLL CALL:**  taken by Lisa Klitzman

**Present:**  Berg, Brock, Crozier,DeWitt,Dillinger,Feller Gottard,Genrich,Hoppe,Hoslet,Johnson, Polarek,Sauve,Thompsonand Whithers

**Excused:** Brunette, Carper, Honish, Reinhart, Van Pembrook, Mckenzie

**Absent:**

**Staff Present:** C. Detrick, Barlament, Evosevich, Johnson, Zielinski, Hannigan, Patterson, Ratzburg, Filz, Charlebois and Klitzman.

**Guests:**

1. **INTRODUCTIONS:**
2. **DISCUSSION AND APPROVAL OF AGENDA:** Minor change, adding 7 ½, Recommendation for Employee Handbook policy changes. Motion made to approve the minor change to the agenda by Johnson. Second by Dillinger. Carried.

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1. **APPROVAL OF MINUTES:** Motion made to approve the Minutes of the February 15, 2018 Board meeting by Hoppe. Second by Berg. Carried.
2. **Executive Committee:**
3. Report out from 3/29/18 meeting - touched on a few topics that were discussed at the first meeting
4. Committee Chairs/Roles
5. Board Committees Signup: committee lists were passed around to update committee members to sign up for or to stay on committees.
6. Board Development – at the beginning of the meeting we watched **Beyond the Hills** as part of our on going education and development

7.5 **Employee Manual Policy Change:**

a) Two policy changes were submitted for review and approval by the board. 1) Termination of Employee and 2) Educational Assistance Policy. Motion made to approve the changes to the Employee manual by Johnson. Second by Dillinger. Carried.

1. **JANUARY 2018 FINANCIALS PRESENTATION:**
2. New CFO position has been offered and accepted. Cathy will start mid May. Reviewing the financial statements, reminder that that negative numbers are being picked up and paid for out of CSBG funds. Motion made to approve the January Financial reports by Berg. Second by Dillinger. Carried. Motion made to approve the 2018 Plan of Action there had been reviewed in February by Hoslet. Second by Johnson. Carried.
3. Erin Evosevich – gave a short presentation on our Housing and Section 8 program
4. Cynthia Patterson gave a short presentation on our Home Buyer Program in the last 18 months we have been able to help 67 people.
5. **CEO Report:**
6. Omnibus bill has passed
7. There is an executive order for poverty programs – it is under a complete review of welfare programs
8. CSBG – asking everyone to contact their local governments for re-authorization
9. Hospital Grant of 100K so far, this will open the door for many more grants
10. For profit business has been approved

1. **OLD BUSINESS:** N/A

11. **NEW BUSINESS:** N/A

12. **ANNOUNCEMENTS:**

 a) June 14th & 15th  – Rock the Block - Oconto, there are 4 properties that need fixing

 b) May 5th – Hike for Hunger in Marinette

 c) August 11th – Fishing Frenzy in Green Bay

13. **PUBLIC COMMENTS:** N/A

1. **ADJOURN:** 2:12 pm Motion made by Hoppe to adjourn. Second by Berg. Carried.

**NEXT MEETING:**  Thursday June 14th, lunch at 11:30, meeting at noon. Oconto Municipal Building. Board committee scheduling will be sent out.

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| Sandy Polarek, Chairperson |
| Lisa Klitzman, Recording Secretary |