Minutes of Newcap, Inc. Board of Directors

Thursday, September 10, 2020

Virtual – Zoom call

1. **CALL TO ORDER:** Meeting called to order by Chairperson Sandy Polarek at 11:35 a.m.
2. **ROLL CALL:** Taken by Shannon Gowan

**PRESENT: L. Berg, S. Berg, Brock, Clark, Duke, Feller-Gottard, Genrich, Hoppe, Polarek, Rouse, Sauve, Shawanokasic,Thompson, VanPembrook, Sieber,Withers**

**EXCUSED:** Brewer, Brunette, Nichols

**ABSENT:** Bell, Crozier, Dillinger

**STAFF PRESENT:** C. Detrick, Barlament, Johnson, Ratzburg, Gowan, Bushman,Zielinski, Hoeft, Evosevich,

Tom Sieber introduced himself. He is the vice chair of the Brown County Board. His email is [sieber\_tt@co.brown.wi.us](mailto:sieber_tt@co.brown.wi.us)

1. **RECITE Promise of Community Action**
2. **DISCUSSION AND APPROVAL OF AGENDA:** A motion was made by Hoppe, Seconded by Duke. Motion Carried
3. **CONSENT AGENDA-** A motion was made by Hoppe, seconded by Clark to accept the approval of the minutes from the committees below:
4. Board Meeting Minutes 8/13/20
5. Governance & Nominating Committee Minutes 8/24/20
6. **FINANCE**
7. July 31st Financials discussed. A motion was made by Hoppe, seconded by Clark, to approve the July 31st, 2019 Financials. Motion carried
8. 990 Tax return discussed, and motion made to accept and file by Genrich, Second by

Feller-Gottard, Motion Carried.

1. 2021 CSGB – Approval for Application and Budget Submission . Motion by Genrich, second by Hopee. Motion Carried
2. Fy2021 Appropriations – Cheryl discussed an email from David Bradley o “Skinny Conoravirus relief”, No new information on it as of this date.
3. 2020 Updates on Action plan – Cheryl showed the Board how Teams works in Microsoft and how we have loaded all of our goals/Action Plans in their and how to maneuver in that platform.
4. Other Business – October 15th – Board Development day and Board Meeting.
   1. Discussed new places to look into that are open during the pandemic.
   2. Discussed how Erin Evosevich passed her CCAP, now have 7 that are certified with CAP
   3. Discussed Trolley Station. Breaking ground by Oct 8th. Planning a Ground breaking

Motion to adjourn meeting by Hoppe, second by Duke. Meeting adjourned

Minutes respectfully submitted by Shannon Gowan, Executive Administrative Assistant 10.13.20

**Next Board meeting is December 10th**